



**Regular Board Meeting**  
**07/22/2021 05:00 PM**  
District Office Board Room  
435 6th Street  
Woodland, CA 95695

### Meeting Minutes

Printed : 8/6/2021 10:48 AM PT

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### Mission Statement

Woodland Joint Unified School District's mission is to prepare and empower all students for a future of endless possibilities.



Scan the above QR code with your phone to view this meeting agenda on your phone.

The meeting will be available for live stream viewing at <https://livestream.com/wjUSD> (click on the Board Meeting date).

[2021 Board Meetings Webpage](#)  
[Board Meeting Packet Website](#)

### Attendees

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#### Voting Members

Deborah Bautista Zavala, Clerk  
Rogelio Villagrana, Vice President  
Jake Whitaker, President  
Bibiana Garcia, Board Member  
Kandice Richardson Fowler, Board Member  
Noel Rodriguez, Board Member

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#### A. CALL TO ORDER IN OPEN SESSION - 5:00 P.M.

The Board President called the meeting to order in Open Session at 5:00 p.m. in the Board Room.

#### B. APPROVAL OF BOARD AGENDA - ACTION

Trustee Deborah Bautista Zavala pulled the following item from the agenda: N.1. Information: Employees not Covered by Salary Agreement Increases (Written Report). Motion was made to approve the agenda as modified at the meeting.

Motion made by: Rogelio Villagrana

Motion seconded by: Kandice Richardson Fowler

Voting:

Deborah Bautista Zavala - Yes

Rogelio Villagrana - Yes

Jake Whitaker - Yes

Bibiana Garcia - Yes

Kandice Richardson Fowler - Yes

Noel Rodriguez - Yes

**Motion Passed**

- C. PUBLIC COMMENT FOR ITEMS ON CLOSED SESSION AGENDA (Please fill out the Public Participation Form): Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the Closed Session Agenda. Individual speakers shall be allowed three minutes each to address the Board on Closed Session Agenda items. The Board shall limit the total time for public input on each item to 20 minutes. This is a comment period only, and the law does not allow the Board of Trustees to take action on any item not explicitly posted on the agenda in advance. However, Board members may ask for clarification, briefly respond to questions, refer concerns to staff, and/or request that an item be placed on a future agenda.**

The following individuals addressed the Board regarding their support for higher wages for classified staff: Irene Difuntorum, and Becca Bernard (read by Rebecca Rossiter).

**D. CLOSED SESSION AGENDA**

The Board recessed at 5:09 p.m. and reconvened in Closed Session at 5:12 p.m. Closed Session ended at 6:18 p.m.

1. Public Employee Appointment/Employment, Pursuant to Government Code 54957:
  - a. Director, Student Support Services
2. Conference With Labor Negotiator, Leanee Medina Estrada: WEA and/or CSEA, Pursuant to Govt. Code 54957.6
3. Conference with Real Property Negotiators Regarding the potential purchase, sale, exchange, or lease of Real Property, Pursuant to Government Code 54956.8, for the following properties:
  - a. Property: Land Acquisition for Potential Elementary School in the Woodland Research and Technology Park (WRTP) as Specified in the WRTP Specific Plan, Agency Negotiator: Tom Pritchard, Superintendent and Lewis Wiley, Associate Superintendent, Business Services, Negotiating Parties: Woodland Joint Unified School District

**E. RECONVENE IN OPEN SESSION - 6:00 P.M.**

The Board President reconvened the meeting in Open Session at 6:20 p.m.

1. Pledge of Allegiance

Trustee Kandice Richardson Fowler led the Pledge of Allegiance.

2. Announcement of any action taken in Closed Session or items to be approved in Open Session that were reviewed in Closed Session

The Board President announced that no action was taken in Closed Session.

3. BOARD ACTION - Approve the Appointment/Employment of the Following Positions:

- a. Director, Student Support Services

Motion was made to approve the Employment of Felicia Rodoni-Wilson as the Director of Student Support Services.

Motion made by: Rogelio Villagrana

Motion seconded by: Bibiana Garcia

Voting:

Deborah Bautista Zavala - Yes

Rogelio Villagrana - Yes

Jake Whitaker - Yes

Bibiana Garcia - Yes

Kandice Richardson Fowler - Yes

Noel Rodriguez - Yes

**Motion Passed**

## **F. PUBLIC COMMENT FOR SECTIONS G. CONSENT AGENDA AND H. COMMUNITY ENGAGEMENT**

There were no public comments for sections G. Consent Agenda and H. Community Engagement.

## **G. CONSENT AGENDA**

Trustee Deborah Bautista Zavala pulled for separate action Purchase Order #15 Quality Landscape Inc. from Consent Agenda item G.1.a. Approve Purchases of Items/Services in Excess of \$15,000: List 1-22. Trustee Rogelio Villagrana pulled for separate action Consent Agenda item G.3.b. Approve Resolution 2-22: Safe Firearm Storage. Motion was made to approve the Consent Agenda as modified at the meeting.

Motion made by: Rogelio Villagrana

Motion seconded by: Kandice Richardson Fowler

Voting:

Deborah Bautista Zavala - Yes

Rogelio Villagrana - Yes

Jake Whitaker - Yes

Bibiana Garcia - Yes

Kandice Richardson Fowler - Yes

Noel Rodriguez - Yes

**Motion Passed**

1. Business Services

- a. Approve Purchases of Items/Services in Excess of \$15,000: List 1-22

Motion was made to approve Purchase Order #15 Quality Landscape Inc.

Motion made by: Rogelio Villagrana

Motion seconded by: Bibiana Garcia

Voting:

Deborah Bautista Zavala - Abstain

Rogelio Villagrana - Yes

Jake Whitaker - Yes

Bibiana Garcia - Yes

Kandice Richardson Fowler - Yes

Noel Rodriguez - Yes

**Motion Passed**

2. Human Resources

a. Approve Certificated Personnel Report, 22-01

b. Approve Classified Personnel Report, 22-01

3. Superintendent's Office

a. Approve Board Meeting Minutes:

I. June 24, 2021 - Regular Board Meeting

b. Approve Resolution 2-22: Safe Firearm Storage

Motion was made to approve Resolution 2-22: Safe Firearm Storage.

Motion made by: Noel Rodriguez

Motion seconded by: Rogelio Villagrana

Voting:

Deborah Bautista Zavala - Yes

Rogelio Villagrana - Yes

Jake Whitaker - Yes

Bibiana Garcia - Yes

Kandice Richardson Fowler - Yes

Noel Rodriguez - Yes

**Motion Passed**

## H. COMMUNITY ENGAGEMENT

1. Presentation: Resolution 2-22: Safe Firearm Storage

Trustee Jake Whitaker presented Resolution 2-22: Safe Firearm Storage to Rosemary Yoshikawa, from Moms Demand Action.

2. Action: Approve Gifts to the District

Motion was made to approve the Gifts to the District.

Motion made by: Rogelio Villagrana

Motion seconded by: Deborah Bautista Zavala

Voting:

Deborah Bautista Zavala - Yes

Rogelio Villagrana - Yes

Jake Whitaker - Yes  
Bibiana Garcia - Yes  
Kandice Richardson Fowler - Yes  
Noel Rodriguez - Yes

**Motion Passed**

- I. PUBLIC COMMENT TO THE BOARD (Please fill out the Public Participation Form): Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. Individual speakers shall be allowed three minutes each to address the Board on agenda or non-agenda items. The Board shall limit the total time for public input on each item to 20 minutes. This is a comment period only, and the law does not allow the Board of Trustees to take action on any item not explicitly posted on the agenda in advance. However, Board members may ask for clarification, briefly respond to questions, refer concerns to staff, and/or request that an item be placed on a future agenda.**

Hira Akram addressed the Board regarding her concerns with the current student capacity at Spring Lake Elementary School that does not meet the need, and she shared that although that is her family's neighborhood school, all her children are not able to attend Spring Lake ES due to the limited capacity.

Tammy McMillan expressed that middle school orientation is occurring on the first day of school, and she felt that orientation for special education students should be held a couple of days before school starts to prepare students for the change.

Jesse Ortiz shared his support for the Board to reduce the Trustee Areas from 7 members to 5 members, and he asked the Board to reconsider discussing the matter.

## **J. REPORTS**

### **1. Superintendent's Report**

#### **a. Information: Check-in from the Previous Regular Board Meeting**

Superintendent Pritchard provided brief updates to the Board of Trustees on actions taken since the last Regular Board Meeting.

### **2. Report from California School Employees Association (CSEA)**

CSEA Vice President Brandi Bolden shared information regarding CSEA activities.

### **3. Report from Woodland Education Association (WEA)**

WEA President Jen Drewek shared information regarding WEA activities.

### **4. Report from Board Members**

Trustees Bautista Zavala, Rodriguez, Garcia, Richardson Fowler, Villagrana, and Whitaker shared information regarding activities that they have participated in since the last Regular Board Meeting.

### **5. Information: Board Committee Updates**

There were no Board Committee Updates.

The Board recessed the meeting at 7:22 p.m. and resumed the meeting at 7:28 p.m.

## K. TEACHING AND LEARNING

1. Information/Action: Update on WJUSD's Reopening Plan and COVID-19 Impacts

The Information/Action item "Update on WJUSD's Reopening Plan and COVID-19 Impacts" was presented in a PowerPoint presentation by Associate Superintendent of Educational Services Elodia Ortega-Lampkin, Assistant Superintendent of Human Resources Leanee Medina Estrada, Director of Human Resources Theresa Dunlop, Executive Director of Teaching and Learning Christina Lambie, and Director of Equity and Access Maria Orozco.

2. Information: Efforts of the District Involving Community Partners (Written Report)

The Information item "Efforts of the District Involving Community Partners" was presented as a written report.

3. Information: District Committees Update (Written Report)

The Information item "District Committees Update" was presented as a written report.

4. Information: Review Quarterly Report on Williams Uniform Complaints (Written Report)

The Information item "Review Quarterly Report on Williams Uniform Complaints" was presented as a written report.

## L. GOVERNANCE SUPPORT

1. Action: Approve Contract with Leadership Associates to Provide Superintendent Search Services

Motion was made to approve the Contract with Leadership Associates to Provide Superintendent Search Service.

Motion made by: Rogelio Villagrana

Motion seconded by: Jake Whitaker

Voting:

Deborah Bautista Zavala - Yes

Rogelio Villagrana - Yes

Jake Whitaker - Yes

Bibiana Garcia - Yes

Kandice Richardson Fowler - Yes

Noel Rodriguez - Yes

**Motion Passed**

2. Information: New Board Policy: Cultural Pluralism

The Information item "New Board Policy: Cultural Pluralism" was presented by Superintendent Tom Pritchard.

3. Information: Discussion About Developing a Youth Engagement Policy

The Information item "Discussion About Developing a Youth Engagement Policy" was presented by Superintendent Tom Pritchard. Trustees Villagrana, Rodriguez, and Garcia volunteered to serve on the policy development committee.

4. Information: Discussion of Feasibility for Weekend Food Distribution

The Information item “Discussion of Feasibility for Weekend Food Distribution” was presented by Trustee Noel Rodriguez. The Board agreed by consensus to move forward with a collaboration to explore the feasibility of Weekend Food Distribution.

5. Action: Approve Spanish Livestream for Board Meetings - Option B

Motion was made to approve Option B for Spanish Livestream for Board Meetings, without a time limit, with the intent to develop a timeline to move to option C, and in six (6) months the Board will review the results of a staff survey that will gauge the interest of current staff to perform the translator work.

Motion made by: Bibiana Garcia

Motion seconded by: Rogelio Villagrana

Voting:

Deborah Bautista Zavala - Yes

Rogelio Villagrana - Yes

Jake Whitaker - Yes

Bibiana Garcia - Yes

Kandice Richardson Fowler - Yes

Noel Rodriguez - Yes

**Motion Passed**

6. Information/Action: Discussion of Ways to Provide Public Comments at In-person Board Meetings

Motion was made to modify the current practice for Public Comments at in-person Board Meetings to include the submission of comments via email to be added to meeting minutes, and the submission of comments via voicemail to be played during the Board Meetings. The Board will alternate between in-person comments and voicemail comments at in-person Board Meetings. The deadline for the public to submit comments via email and voicemail will be 2:00 p.m. on Board Meeting dates. This modified practice will expire on June 30, 2022.

Motion made by: Jake Whitaker

Motion seconded by: Bibiana Garcia

Voting:

Deborah Bautista Zavala - Yes

Rogelio Villagrana - Yes

Jake Whitaker - Yes

Bibiana Garcia - Yes

Kandice Richardson Fowler - Yes

Noel Rodriguez - Yes

**Motion Passed**

## **M. FACILITIES AND FINANCE**

1. Action: Approve Resolution 1-22: Approve Request for Proposals for Lease-Leaseback Services for the Spring Lake Elementary Classrooms Project

Motion was made to approve Resolution 1-22: Approve Request for Proposals for Lease-Leaseback Services for the Spring Lake Elementary Classrooms Project.

Motion made by: Kandice Richardson Fowler

Motion seconded by: Rogelio Villagrana

Voting:

Deborah Bautista Zavala - Yes

Rogelio Villagrana - Yes  
Jake Whitaker - Yes  
Bibiana Garcia - Yes  
Kandice Richardson Fowler - Yes  
Noel Rodriguez - Yes

**Motion Passed**

## **N. HUMAN RESOURCES**

1. Information: Employees not Covered by Salary Agreement Increases (Written Report)

This item was tabled.

2. Information: Review New Job Descriptions: a. Senior Personnel Analyst, and b. Director of Youth Engagement

The Information item "Review New Job Descriptions: a. Senior Personnel Analyst, and b. Director of Youth Engagement" was presented by Superintendent Tom Pritchard.

3. Action: Oral Report and Approve Amendment to Employment Contracts for: [Gov. Code § 54956(b)]

- a. Elodia Ortega-Lampkin - Associate Superintendent, Educational Services

The Board President made the following oral report. Pursuant to Government Code section 54953(c)(3), the Board provides this oral summary of the salary and/or fringe benefits for the executive position of Associate Superintendent, Educational Services. The Amendment to the contract includes 1) A three-year term beginning July 1, 2021, and ending June 30, 2024, and 2) all other terms in the contract remain the same including a base salary of \$196,769, and contribution toward health and welfare benefits of \$675 per month. Motion was made to approve Amendment No. 1 to the Employment Agreement for the Associate Superintendent of Educational Services.

Motion made by: Rogelio Villagrana

Motion seconded by: Bibiana Garcia

Voting:

Deborah Bautista Zavala - Yes

Rogelio Villagrana - Yes

Jake Whitaker - Yes

Bibiana Garcia - Yes

Kandice Richardson Fowler - Yes

Noel Rodriguez - Yes

**Motion Passed**

- b. Lewis Wiley - Associate Superintendent, Business Services

The Board President made the following oral report. Pursuant to Government Code section 54953(c)(3), the Board provides this oral summary of the salary and/or fringe benefits for the executive position of Associate Superintendent, Business Services. The Amendment to the contract includes 1) A three-year term beginning July 1, 2021, and ending June 30, 2024, and 2) all other terms in the contract remain the same including a base salary of \$194,466, contribution toward health benefits of \$675 per month and 24 vacation days annually. Motion was made to approve Amendment No. 1 to the Employment Agreement for the Associate Superintendent of Business Services.



Motion made by: Rogelio Villagrana  
Motion seconded by: Noel Rodriguez

Voting:

Deborah Bautista Zavala - Yes  
Rogelio Villagrana - Yes  
Jake Whitaker - Yes  
Bibiana Garcia - Yes  
Kandice Richardson Fowler - Yes  
Noel Rodriguez - Yes

**Motion Passed**

- c. Leanee Medina Estrada - Assistant Superintendent, Human Resources

The Board President made the following oral report. Pursuant to Government Code section 54953(c)(3), the Board provides this oral summary of the salary and/or fringe benefits for the executive position of Assistant Superintendent, Human Resources. The Amendment to the contract includes 1) A three-year term beginning July 1, 2021, and ending June 30, 2024, and 2) all other terms in the contract remain the same including a base salary of \$164,740, contribution toward health benefits of \$675 per month, and 24 vacation days annually. Motion was made to approve Amendment No. 1 to the Employment Agreement for the Assistant Superintendent of Human Resources.

Motion made by: Rogelio Villagrana  
Motion seconded by: Bibiana Garcia

Voting:

Deborah Bautista Zavala - Yes  
Rogelio Villagrana - Yes  
Jake Whitaker - Yes  
Bibiana Garcia - Yes  
Kandice Richardson Fowler - Yes  
Noel Rodriguez - Yes

**Motion Passed**

**O. INFORMATION: TRUSTEE REQUESTS FOR FUTURE AGENDA ITEMS**

Trustee Richardson Fowler requested information on a new CTE program for Arts Media and Entertainment, student foreign exchange programs, the possibility of classifying magnet programs and seeking grant funding, and sending WJUSD job openings to families via back to school packets and ParentSquare.

Trustee Bautista Zavala requested information on recruitment efforts for vacant positions in the District and plans to fill vacancies.

**P. INFORMATION: CLOSING COMMENTS**

- Q. DATE AND TIME OF NEXT SCHEDULED REGULAR BOARD MEETING: August 12, 2021 - Closed Session at 5:00 p.m. and 6:00 p.m. for Open Session.**

**R. ADJOURNMENT**

The Board President adjourned the meeting at 9:41 p.m.

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Board President

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Board Clerk